

**REGULAR THIRD TUESDAY NOVEMBER
MEETING OF THE MAYOR AND BOARD OF ALDERMEN**

BE IT REMEMBERED, that Tuesday, November 21, 2017 being the third Tuesday of said month and the day fixed by Board order for holding the second monthly meeting, said meeting was held in the Boardroom in the Municipal Complex at 909 River Road in the Town of Tunica, Mississippi, beginning at 3:00 p.m. with the following present or absent as indicated below:

Mayor Charles M. Cariker	Present
Alderman John A. Graves, Jr .	Present
Alderman Brad Beach	Present
Alderman Andrew Dulaney	Present
Alderwoman Brooks Taylor	Present
Alderman Billy Willis	Present
Town Clerk Celia J. Boren	Present
Deputy Clerk Kate Scott Pennock	Present
Town Attorney Charles B. Graves Jr.	Present
Police Chief Michael Nichols	Present
Town Chaplain Danny Smith	Absent

There were no others in attendance.

Mayor Cariker called the meeting to order at 3:00 and led in the Pledge of Allegiance. Alderman Willis led in prayer.

The Board considered the minutes from the meeting November 7 and Special Meeting November 15, 2017 meetings: Alderman Dulaney moved to approve the minutes as written, Alderman Willis seconded and the motion was unanimously adopted.

REPORTS:

- **There was no report for the Planning Commission**
- **Chief Nichols reported for the Police department.**
- **Kelvin Cooke reported for public works department.**

Under old business, the Board discussed the new employee handbook. After diligent discussion, Alderman Graves made the motion to adopt the new employee handbook as presented; Alderman Willis seconded and the motion was unanimously adopted. The handbook will be available in the office of the Town Clerk and each employee will be given his own copy.

The Board discussed invoices relating to the concrete and drainage work done on Hospital Street. There are two invoices that need to be paid now, before the claims are issued in December: TomCo (concrete work), invoice #1636 for \$3,621.00 and R&H Engineering, invoice #1050 for \$3,556.69. After discussion, Alderman Beach made the motion to approve payment of both invoices; Alderwoman Taylor seconded the motion and it was unanimously adopted and approved.

APPENDIX A – INVOICES-TOMCO AND R&H ENGINEERING

The concrete work on Hospital has been a marked improvement in drainage: Mayor Cariker asked the Board to consider extending the same work to the north to the Church of Christ. This would complete the drainage improvement that needs to be completed prior to the proposed paving on Hospital from the beginning of Hospital Street going south to Mockingbird Street. After discussion, Alderman Graves made a motion to approve the work on Hospital Street. Alderman Dulaney seconded the motion and it was unanimously adopted and approved the Board of Aldermen.

Mayor Cariker reminded the Board that, in prior years, the Town would order a dumpster be placed behind the firehouse to handle the garbage overflow due to the holidays. After short discussion, Alderman Dulaney made the motion to approve ordering the dumpster again this year. Alderman Beach seconded the motion and it was unanimously adopted.

The Mayor and Board took up for discussion the fire contracts between the Town of Tunica and Tunica County, and the expired contract between the Town and Tunica Volunteer Fire Department. After reviewing the contracts, Alderman Graves made the motion to renew the contract with Tunica County as is, and to make one change to the contract with TVFD, changing the point payment system to a flat fee of \$8,000.00 annually. Both contracts will run through December 31, 2019. Alderman Dulaney seconded the motion and it was unanimously approved by the Mayor and Board of Aldermen.

APPENDIX B – FIRE CONTRACTS (2)

A water customer, Willie Washington, Jr., has been overcharged for his water usage since the new meters were installed in November of 2016. The meter being attributed to Mr. Washington was actually not his meter, but, instead, belonged to a neighbor not previously being charged for water. After calculating the total amounts charged to Mr. Washington, deciding what should have been charged, and considering the payments already made, the Town owes him \$307.39. Since this is an unusual situation, the Board decided it is in the best interest of Mr. Washington and, to establish goodwill with a customer, the Town should refund the customer by issuing a check for the overpayment. Alderman Graves made the motion to authorize payment to Mr. Washington, Alderman Beach seconded and the motion was unanimously adopted and approved.

APPENDIX C – DOCUMENTATION OF OVERPAYMENT/CHARGES

Next, the Board considered a large number of water adjustments representing several months of research. Included in the batch total of \$8,301.16 is the following breakdown: \$7,842.49 for leak repairs and \$458.67 for billing errors. After discussion, Alderman Beach made a motion to approve the adjustments as presented. Alderwoman Taylor seconded the motion and it was unanimously adopted and approved.

APPENDIX D – WATER ADJUSTMENT RECOMMENDATIONS

The Board reviewed two invoices from American Municipal Services; \$33.35 for utility collections and \$84.36 for court collections. Alderman Graves made the motion to approve payment to AMS, Alderman Dulaney seconded, and the motion was unanimously adopted and approved for payment.

APPENDIX E – AMS INVOICES FOR UTILITY AND COURT

Mayor Cariker reminded the Board about the upcoming hearing with Judge Lackey regarding determination of monies owed to the Town by Tunica County that will take place Thursday, November 30 at 10:00.

With no other business, Alderman Graves moved to adjourn, Alderman Beach seconded, the motion was unanimously approved and the meeting adjourned at 3:30 this 21st day of November 2017.

Charles M. Cariker, Mayor

ATTEST:

Celia J. Boren, Town Clerk

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