

MINUTES OF A SPECIAL MEETING OF
OF THE MAYOR AND BOARD OF ALDERMEN
HELD TUESDAY, JANUARY 23, 2024, AT 4:00 P.M.

BE IT REMEMBERED that on Tuesday, January 23, 2024, the Mayor and Board of Aldermen of the Town of Tunica held a special meeting in the Boardroom in the Municipal Complex at 909 River Road in the Town of Tunica, Mississippi, beginning at 4:00 p.m. with the following present or absent as indicated below:

Mayor Andrew T. Dulaney	Present
Alderman Lee B. Turner	Present
Alderman Valerie Hartsfield	Present*
Alderman Rebecca P. Fyfe	Present*
Alderman Adam Fullilove	Present
Alderman Daniel M. Pierce	Present
Town Clerk Kate Scott Pennock	Present
Town Attorney Richard W. Ryals, II	Present
Interim Police Chief Richard Veazey	Present
Operations Manager Thomas J. Robinson, III	Present
Public Works Supervisor Reggie Griffin	Present
Town Chaplain Danny Smith	Present
*Participated via teleconference.	

It was noted that this was special meeting of the Board of Aldermen being held due to the cancelled January 16, 2024, meeting. Due to inclement weather, the January 16, 2024, meeting was cancelled.

APPENDIX A: NOTICE GIVEN OF SPECIAL MEETING

Others in attendance are listed on the attendance sheet.

APPENDIX B: ATTENDANCE SHEET

Mayor Dulaney called the meeting to order and led in the pledge of allegiance. Mr. Smith led in prayer.

The Board considered the minutes from the January 2, 2024, meeting. Alderman Pierce moved to approve the minutes as written and previously provided to the Board of Aldermen. Alderman Fullilove seconded the motion. Thereupon, the matter was put to a vote and the same having

received the unanimous affirmative vote of all Aldermen present, the Mayor declared the same carried and adopted.

REPORTS:

- Police Report: Mr. Veazey reported for the Police Department. Mr. Veazey updated the Board on Police activities. Specifically, Mr. Veazey discussed a number of car break-ins. Hyundai and Kia vehicles are being stolen. A notice will be posted on the Town's social media pages. Mr. Veazey was thanked for the information.
- Public Works: Mr. Robinson discussed various water and sewer issues. Mr. Griffin updated the Board on various public works projects that are ongoing. Mr. Robinson and Mr. Griffin were thanked for the information.
- Tunica Main Street: Mayor Dulaney briefly updated the Board on Main Street issues as Ms. Withers was not available.
- Code Enforcement: David Graves gave an update on code enforcement issues. Mr. Graves was thanked for the information.

The Board of Aldermen next discussed engineering services for the CDBG project. Each Alderman has been provided with a copy of each of the five timely received engineering proposals. Also, each Alderman has been provided with a ranking sheet. Each Aldermen has had an opportunity to fully review, evaluate and score the rating sheets. A copy of the ranking sheets was directed to be included in the minutes as an appendix to the minutes. Based on the rating sheets and an analysis of the same, the Town has deemed Neel-Schaffter, Inc. to be the most qualified for this project. Based on this, it was recommended that the Board of Aldermen adopt a resolution designating Neel-Schaffer, Inc. as the most qualified engineering firm and enter into negotiations with them for the engineering contract for the CDBG project. After a discussion of the matter, Alderman Pierce moved that the recommendation be accepted and that the Board of Aldermen designate Neel-Schaffer, Inc. as the most qualified for the Town's proposed CDBG project, and that Andrew Dulaney, and Wes Ryals, Mayor and Attorney respectively, be authorized to negotiate a contract with Neel-Schaffer, Inc. The final contract will be presented to the Board for approval prior to execution. Alderman Turner seconded the motion. Thereupon, the matter was put to a vote and the same having received the unanimous affirmative vote of all Aldermen present, the Mayor declared the same carried and adopted.

APPENDIX C: RANKING SHEETS FOR CDBG ENGINEERING REPORT

The Board briefly discussed the communication service proposals. No action was taken.

The Board of Aldermen next discussed the bids received for the 2023 Town of Tunica Water System Improvements Project (the "Project"). The Project is being funded in part with the Town's ARPA funds, MCWI grant funds and local funds. The Board previously approved a notice to

bidders. The notice to bidders was timely and properly given. The Town timely received four bids. The bids have been reviewed and evaluated by Neel-Schaffer, Inc., engineer on the Project. The Board of Aldermen have received the recommendation and bid summary from Neel-Schaffer, Inc. Based on the recommendation of Neel-Schaffer, Inc., Alderman Turner moved that the base bid of Ensco, Inc. in the amount of \$714,305.00, be accepted as the lowest and best bid received. Alderman Fullilove seconded the motion. Thereupon, the matter was put to a vote and the same having received the unanimous affirmative vote of all Aldermen present, the Mayor declared the same carried and adopted.

APPENDIX D: RECOMMENDATION OF NEEL-SCHAFER, INC. FOR 2023 WATER SYSTEM IMPROVEMENTS PROJECT

The Mayor and Board next considered and discussed approving the annual hardware and software contract(s) from BBI, Inc. for 2024. The contracts include technical support and back-up of the server. The contract(s) have been adjusted as needed based on changes in equipment and needs. Following a brief discussion, Alderman Pierce moved to receive and approve the annual hardware and software contracts from BBI, Inc. for 2024, and to authorize and direct Andrew Dulaney or Kate Scott Pennock to execute and deliver the contracts for and on behalf of the Town of Tunica. Alderman Turner seconded the motion. Thereupon, the matter was put to a vote and the same having received the unanimous affirmative vote of all Aldermen present, the Mayor declared the same carried and adopted.

APPENDIX E: 2024 BBI HARDWARE & SOFTWARE CONTRACT(S)

The Drinking Water Report has not been received due to inclement weather. As soon as the report is received, the same will be presented to the Board of Aldermen.

The Mayor and Board of Aldermen discussed fire protection agreements between the Town and Tunica County. As Tunica County has just started a new term of office, the Board of Supervisors has approved updated fire protection agreements which include the same terms and conditions as the existing agreements. After a discussion, Alderman Turner moved that the updated fire protection agreements be approved and that Andrew Dulaney and Kate Scott Pennock, Mayor and Clerk, be authorized to execute and deliver the same. Once the agreements are fully executed, the same should be returned so that they can be included as part of the Board of Aldermen's minutes. Alderman Fullilove seconded the motion. Thereupon, the matter was put to a vote and the same having received the unanimous affirmative vote of all Aldermen present, the Mayor declared the same carried and adopted.

The Mayor and Board next discussed the appointment of a Judge Pro Tem. Judge Graves has a conflict with an upcoming case and has requested that the Board consider appointing Judge

McGarrh as Judge Pro Tem to hear the same. Alderman Turner moved that James McGarrh be appointed as Judge Pro Tem in order that he can hear the case. Alderman Fullilove seconded the motion. Thereupon, the matter was put to a vote and the same having received the unanimous affirmative vote of all Aldermen present, the Mayor declared the same carried and adopted.

The Mayor and Board next discussed and considered the following official travel requests:

- Board of Aldermen, Mayor, Clerk(s) & Attorney – MML Annual Conference – MS Gulf Coast – June 23 – 27, 2024
- Christy Young – Municipal Clerk’s Annual Conference – MS Gulf Coast – June 23 – 27, 2024
- Chris Cheslock-Leadership Fundamentals Training-MSDCC LETA (Law Enforcement Training Academy)-Moorhead, MS-January 23, 2024-No registration fees or tuition

Following a discussion of the travel and a finding that the best interest of the Town will be served and benefited from the educational opportunities afforded to those traveling, Alderman Turner moved that the reference travel request be approved. And, to the extent requested, a travel advance shall be made as authorized by law. Alderman Fullilove seconded the motion. Thereupon, the matter was put to a vote and the same having received the unanimous affirmative vote of all Aldermen present, the Mayor declared the same carried and adopted.

With no other business, Alderman Pierce moved to adjourn the meeting. Alderman Fullilove seconded the motion. Thereupon, the matter was put to a vote and the same having received the unanimous affirmative vote of all Aldermen present, the Mayor declared the same carried and adopted, and the meeting adjourned this 23rd day of January 2024.

Andrew T. Dulaney, Mayor

ATTEST:

Kate Scott Pennock, Town Clerk

APPENDIX A:	NOTICE GIVEN OF SPECIAL MEETING
APPENDIX B:	ATTENDANCE SHEET
APPENDIX C:	RANKING SHEETS FOR CDBG ENGINEERING REPORT
APPENDIX D:	RECOMMENDATION OF NEEL-SCHAFER, INC. FOR 2023 WATER SYSTEM IMPROVEMENTS PROJECT
APPENDIX E:	2024 BBI HARDWARE & SOFTWARE CONTRACT