

**REGULAR FIRST TUESDAY JUNE  
MEETING OF THE MAYOR AND BOARD OF ALDERMEN**

**BE IT REMEMBERED, that Tuesday, June 5, 2018 being the first Tuesday of said month and the day fixed by Board order for holding the first monthly meeting, said meeting was held in the Boardroom in the Municipal Complex at 909 River Road in the Town of Tunica, Mississippi, beginning at 3:00 p.m. with the following present or absent as indicated below:**

<b>Mayor Charles M. Cariker</b>	<b>Present</b>
<b>Alderman John A. Graves Jr</b>	<b>Present</b>
<b>Alderman Brad Beach</b>	<b>Present</b>
<b>Alderman Andrew Dulaney</b>	<b>Present</b>
<b>Alderwoman Brooks Taylor</b>	<b>Present</b>
<b>Alderman Billy Willis</b>	<b>Present</b>
<b>Town Clerk Kate Scott Pennock</b>	<b>Present</b>
<b>Town Attorney Charles B. Graves Jr.</b>	<b>Absent</b>
<b>Police Chief Michael Nichols</b>	<b>Present</b>
<b>Town Chaplain Danny Smith</b>	<b>Present</b>

**Others in attendance are listed on the attendance sheet.**

**APPENDIX A – ATTENDANCE SHEET**

**Mayor Cariker called the meeting to order at 3:00 and led in the Pledge of Allegiance. Chaplain Smith led in prayer.**

**The Board considered the claims for May 2018. Alderman Beach had reviewed the claims prior to the meeting and made the motion to approve them as presented. Alderman Graves seconded and the motion was unanimously adopted and approved.**

**APPENDIX B – MAY CLAIMS**

**The Board considered the minutes from the meeting May 15, 2018. Alderman Dulaney moved to approve the minutes as written, Alderwoman Taylor seconded and the motion was unanimously adopted and approved.**

**REPORTS:**

- Alderman Graves reported for the planning commission, stating having not met this month.**
- Chief Nichols reported for the police department.**
- Kelvin Cooke reported for public works department.**
- Lyn Arnold reported for the Chamber of Commerce and Main Street.**

**The Board considered a request from the Chamber of Commerce to match contribution of \$2,500 from the Chamber, Mainstreet and CVB to pay for design costs for a mural painted downtown by artist Michael Cooper. After discussion, Alderwoman Taylor made the motion to approve the contribution of \$2,500 for design cost of the mural. Alderman Dulaney seconded the motion and the motion was unanimously adopted and approved.**

**Citizen Kaitland Pierce discussed traffic concerns along the stretch of Main Street by the walking park. She is concerned with the speeding traffic and would like to know if anything could be done to slow traffic down. There are many pedestrians, which include a large number of children, in the area. Ben Hoggard, with R & H Engineering, discussed several options that could help with traffic. The Mayor and Board will review options and get some quotes. No action was taken.**

**Under old business, Ben Hoggard, with R & H Engineering, discussed suggestions to help alleviate flooding concerns of Willie Hudson at 855 Friendship. He proposed ditch work which is displayed on an elevation map and suggested the homeowner extend gutters away from the house.**

## **APPENDIX C – ELEVATION MAP**

The Board considered proceedings to clean up the property for 1112 N Court Street. Alderman Dulaney made the motion to proceed to start the clean-up process. Alderman Willis seconded and the motion was unanimously adopted and approved.

The Board considered hiring someone part-time at \$9.00 per hour to help with filing, etc. Alderman Beach made the motion to hire someone part-time for the summer at \$9.00 per hour to help with filing, etc. Alderman Dulaney seconded the motion and the motion was unanimously adopted and approved.

The Mayor and Board discussed the authorization of removing Celia Boren as an authorized contact on the Bank of America Business Card. They also discussed adding Kathryn C. Pennock and Charles M. Cariker as authorized contacts. Alderman Dulaney made the motion to authorize the request to remove Celia Boren as the authorized contact on the Bank of America Business Card and adding Kathryn C. Pennock and Charles M. Cariker as authorized contact. Alderwoman Taylor seconded the motion and the motion was unanimously adopted and approved.

The Board considered the software and maintenance agreement with Laserfiche for secure electronic records management and archive solutions. One-time cost for set up, software and hardware is \$6,658.00. Annual cost the following year will be \$693.00 for software and hardware maintenance. Alderman Dulaney made the motion to approve the agreement with Laserfiche for a one-time cost of \$6,658.00 for set up, software and hardware with annual cost the following year of \$693.00 for electronic records management and archive solutions. Alderman Willis seconded the motion and the motion was unanimously adopted and approved.

## **APPENDIX D – LASERFICHE AGREEMENT**

The Mayor and Board discussed approving the bid from Bill Lee in the amount of \$300.00 (\$100.00 for office equipment and \$200.00 for kitchen equipment) for surplus items advertised. Alderman Beach made the motion to accept the bid from Bill Lee in the amount of \$300.00 for surplus items advertised; Alderman Graves seconded the motion and the motion was unanimously adopted and approved.

## **APPENDIX E – BID FOR SURPLUS ITEMS**

The Board considered water adjustment recommendations from Utility Clerk Mary Green in the amount of \$2,609.64. Alderman Dulaney made the motion to approve the water adjustment recommendations in the amount of \$2,609.64; Alderman Beach seconded the motion and the motion was unanimously adopted and approved.

## **APPENDIX F – WATER ADJUSTMENT RECOMMENDATIONS**

The Board considered invoice #1587944 for \$5,353.00 to Armchem International for chemicals for shop, sanitation, and sewer. Alderman Graves made the motion to approve payment of invoice #1587944 for \$5,353.00 to Armchem International for chemicals. Alderman Dulaney seconded the motion and the motion was unanimously adopted and approved.

## **APPENDIX G – ARMICHEM INVOICE #1587944**

Kaitland Pierce, Burchet Griggs and Ellis Darby left the meeting at 4:04 pm.

Alderwoman Taylor recused herself at 4:05 pm.

The Board considered Tunica Times invoices # 10906 in the amount of \$175.00 for Rabies Drive ad and #10939 in the amount of \$18.62 for surplus bid notice. After discussion, Alderman Dulaney made the motion to approve the invoices and authorize payment of \$193.62. Alderman Graves seconded the motion and the motion was unanimously adopted and approved.

## APPENDIX H – TUNICA TIMES INVOICES

Alderwoman Taylor rejoined the meeting at 4:06 pm.

The Board considered several travel requests for trainings. They considered Trentiss Gordon to Fall Training in Tupelo October 23-25. The cost of the training is \$175.00 plus hotel and meals. They also considered requests for J Robinson to attend Water Certification Review Course in Raymond, MS August 7-8 and Water Certification Short Course in Biloxi, MS August 20-24. The cost of training is \$100.00 for Review Course and \$250.00 + \$40.00 testing fee for Short Course, plus hotel and meals. After discussion, Alderman Beach made the motion to approve travel request and training costs plus hotels and meals. Alderman Willis seconded the motion and the motion was unanimously adopted and approved.

The Mayor and Board of Aldermen next considered holding an Executive Session, as authorized pursuant to Section 25-41-7, Mississippi 1972, as amended. Alderman Graves moved that a closed determination be held to discuss whether an executive session is needed to be held and is appropriate. Alderman Dulaney seconded the motion. Thereupon, the matter was put to a vote with the results as follows: Alderman Graves, yea; Alderman Beach, yea; Alderman Dulaney, yea; Alderwoman Taylor, yea; and Alderman Willis, yea. The matter having received the majority vote of the Board of Aldermen of the Town of Tunica, Mayor Cariker declared the motion carried. Mayor Cariker stated that the purpose for holding the executive session would be to hear police and admin personnel.

Based on this, Alderman Beach made the motion that the Mayor and Board of Aldermen hold an executive session to discuss, consider and act on the Executive Session matter. Alderman Graves seconded the motion. The matter was put to a vote with the result as follows: Alderman Graves, yea; Alderman Beach, yea; Alderman Dulaney, yea; Alderwoman Taylor, yea; and Alderman Willis, yea.

The matter having received the majority vote of the Board of Aldermen of Tunica, the Mayor declared the same carried and the Board entered in to executive session to consider the Executive Session Matter. Present during the executive session were the Mayor, the Board of Aldermen who voted on going into executive session, Town Clerk Pennock, and Chief Nichols.

After discussion, the following action was taken regarding police personnel: Alderman Willis made the motion to approve raising the starting salary for police officers to \$35,000.00 and reviewing the salaries of existing officers and raise accordingly. Alderman Dulaney seconded and a vote was taken with the following results: Alderman Graves, yea; Alderman Beach, yea; Alderman Dulaney, yea; Alderwoman Taylor, yea; and Alderman Willis, yea. The matter having received the majority vote, Mayor Cariker announced the motion carried.

Alderwoman Beach made the motion to leave executive session seconded by Alderwoman Taylor. The vote was as follows: Alderman Graves, yea; Alderman Beach, yea; Alderman Dulaney, yea; Alderwoman Taylor, yea; and Alderman Willis, yea. The motion carried and the Board returned to open meeting.

Mayor Cariker announced the Executive Session matter discussed and advised of the action taken.

With no other business, Alderman Graves moved to adjourn, Alderman Beach seconded, and the meeting adjourned at 4:45 pm this 5<sup>th</sup> day of June, 2018.

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Charles M. Cariker, Mayor

**ATTEST:**

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**Kate Scott Pennock, Town Clerk**

**APPENDIX A – ATTENDANCE SHEET**

**APPENDIX B – MAY CLAIMS**

**APPENDIX C – ELEVATION MAP**

**APPENDIX D – LASERFICHE AGREEMENT**

**APPENDIX E – BID FOR SURPLUS ITEMS**

**APPENDIX F – WATER ADJUSTMENT RECOMMENDATIONS**

**APPENDIX G – ARMICHEM INVOICE #1587944**

**APPENDIX H – TUNICA TIMES INVOICE #10906 & #10939**