

**REGULAR FIRST TUESDAY FEBRUARY  
MEETING OF THE MAYOR AND BOARD OF ALDERMEN**

**BE IT REMEMBERED**, that Tuesday, February 6, 2018 being the first Tuesday of said month and the day fixed by Board order for holding the first monthly meeting, said meeting was held in the Boardroom in the Municipal Complex at 909 River Road in the Town of Tunica, Mississippi, beginning at 3:00 p.m. with the following present or absent as indicated below:

<b>Mayor Charles M. Cariker</b>	<b>Present</b>
<b>Alderman John A. Graves Jr</b>	<b>Present</b>
<b>Alderman Brad Beach</b>	<b>Present</b>
<b>Alderman Andrew Dulaney</b>	<b>Present</b>
<b>Alderwoman Brooks Taylor</b>	<b>Absent</b>
<b>Alderman Billy Willis</b>	<b>Present</b>
<b>Town Clerk Celia J. Boren</b>	<b>Present</b>
<b>Deputy Clerk Kate Scott Pennock</b>	<b>Present</b>
<b>Town Attorney Charles B. Graves Jr.</b>	<b>Present</b>
<b>Police Chief Michael Nichols</b>	<b>Present</b>
<b>Town Chaplain Danny Smith</b>	<b>Present</b>

**Others in attendance are listed on the attendance sheet.**

**APPENDIX A – ATTENDANCE SHEET**

**Mayor Cariker called the meeting to order at 3:00 and led in the Pledge of Allegiance. Chaplain Smith led in prayer.**

**The Board considered the claims for January 2018. Alderman Dulaney had reviewed the claims prior to the meeting and made the motion to approve them as presented. Alderman Graves seconded and the motion was unanimously adopted and approved by all members present.**

**APPENDIX B – JANUARY CLAIMS**

**The Board considered the minutes from the meeting January 16, 2018. Alderman Beach moved to approve the minutes as written, Alderman Willis seconded and the motion was unanimously adopted and approved by all members present.**

**REPORTS:**

- **The Planning Commission has not met for the month.**
- **Chief Nichols reported for the police department.**
- **Supervisor Kelvin Cooke reported for public works department.**
- **Lyn Arnold reported for the Chamber of Commerce and Main Street.**

**Brenda Garrett, First Regional Library, attended the meeting and introduced the new director of the library system, Meredith Wickham. Ms. Wickham had just joined the library family and was visiting all the locations served by First Regional.**

**Under old business, the Board discussed whether or not an ordinance was needed to deal with tampering with water meters. After discussion, and with input from the Town’s attorney, it was decided no ordinance was needed since the matter is already addressed in MS Code under sections 21-27-9 and 97-25-3.**

**Mayor Cariker asked the Board to consider a voting delegate and an alternate delegate for District 1 of MS Rural Water Association (MSRWA). After discussion, Alderman Graves made a motion to appoint Trentiss Gordon, the Town’s water operator, as the voting delegate and to appoint Thomas “Jay” Robinson, wastewater operator, as the alternate delegate. Alderman Dulaney seconded the motion and it was unanimously adopted and approved.**

The Board reviewed an invoice from Tunica Times for the notice to public of the new hours for Town Hall. Invoice #10765 is for \$46.00. Alderman Beach made the motion to approve payment to Tunica Times for \$46.00, Alderman Willis seconded and the motion was unanimously adopted and approved.

#### APPENDIX C – TUNICA TIMES INVOICE

The Town had received an unpaid invoice from Tunica Pharmacy for \$19.15 for a prescription for Larry Dunn, from the auto accident in October of 2016. The workers' compensation group has already closed the file on that accident. Currently, any charges for Larry are being charged to an account receivable in his name, until a decision is made as to how to recoup these expenses. Alderman Graves made the motion to approve payment, Alderman Beach seconded and the motion was unanimously adopted.

#### APPENDIX D – TUNICA PHARMACY INVOICE

The Board next considered an annual subscription charge to CSI for a remote login to the upgraded "SCADA" system. This may be the only way to view data going to the headless computer tied into the well program. The annual charge is \$1,582.80 for the service. After discussion, Alderman Graves made the motion to approve the payment to SCADA, Alderman Dulaney seconded and the motion was unanimously adopted and approved.

Alderman Dulaney left the meeting at 3:17 prior to the discussion on water adjustments to avoid any conflict of interest since one of the adjustments involved one of his rental properties.

The remaining three aldermen reviewed and discussed water adjustments amounting to \$6,586.14 (\$6,078.79 for leak repairs and \$507.35 for billing errors). Determining the adjustments to be justified and in the best interest of the town and consumer, Alderman Graves made the motion to approve the water adjustments as presented. Alderman Beach seconded and the motion was approved by Aldermen Graves, Beach and Willis, Alderman Dulaney being recused.

#### APPENDIX E – WATER ADJUSTMENTS

Alderman Dulaney re-joined the meeting at 3:20.

The Board discussed changing the Town's email to a secure email hosting. In light of web security issues, it would be in the Town's best interest to use a more secure method of hosting emails. Mayor Cariker and Kate have been in contact with a company called Horizon. That company will set up a .org account for the Town for an annual charge of \$2,200.00. After discussion, Alderman Graves made a motion to approve the change in email hosting, Alderman Willis seconded and the motion was unanimously adopted.

The Police Department has asked for authorization to charge \$5.00 per card for individuals who require fingerprinting for work or other reasons. Other agencies in the area charge up to \$20.00 and a number of out of area people are coming here to have this service performed at no cost. The \$5.00 per card fee will help defray expenses, but will not constitute a profit by any means. After discussion, Alderman Beach made a motion to approve and authorize a \$5.00 per card charge for fingerprinting services by the Police Department. The money will be deposited into the general fund and charged to a revenue account. Alderman Dulaney seconded the motion and it was unanimously adopted and approved.

The Board heard the following travel requests:

1. For Mary Green to attend her first Clerk Certification class in Oxford March 12-14. The training registration fee is \$200.00 plus hotel, meals and mileage if necessary.
2. For Deputy Clerk Kate Pennock to attend the UMCLC Spring Conference in Flowood, MS March 7-9. Registration cost is \$150.00 plus hotel, meals, mileage if necessary, and other normal authorized expenses.

3. For attendance at the MML Summer Conference in Biloxi June 25-27. Registration is \$235.00 per attendee prior to May 5/18 plus hotel, meals, mileage and other normal authorized expenses.
4. For Christy Young to attend MS Municipal Court Clerk summer conference in Biloxi June 25-26. Registration cost has not been announced yet, but other expenses will include hotel, meals, and mileage.
5. For Christy Young to attend mandatory Court Clerk training in Jackson September 12-14. Registration TBD; other costs include hotel, meals and mileage.
6. For Mayor Cariker and Deputy Clerk Pennock to attend the MDOT LPA Project Development class in Jackson March 28, 2018. Costs to include meals and mileage. This training is mandatory for agencies applying for the MDOT Alternative Transportation Grant. No registration fee.
7. For Chief Nichols to attend the Police Chiefs (MACP) summer conference in Biloxi June 26-29. Registration costs not yet announced, but other expenses will include meals, hotel and other normal authorized expenses.
8. For someone in public works to attend the Mosquito and Vector Control training March 14-15 in Pearl. There will be two study guides at \$30.00 each and must be purchased in advance in registering for Category VII Public Health Certificate. Expense will include hotel, meals and mileage if necessary.

After discussion, Alderman Graves made a motion approving and authorizing all travel requests; Alderman Dulaney seconded and the motion was unanimously adopted.

The Mayor and Board of Aldermen next considered holding an Executive session, as authorized pursuant to Section 25-41-7, Mississippi code 1972, as amended. Alderman Dulaney moved that a closed determination be held to discuss whether an executive session is needed to be held and is appropriate. Alderman Willis seconded the motion. Thereupon, the matter was put to a vote with the results as follows: Alderman Graves, yea; Alderman Beach, yea; Alderman Dulaney, yea; Alderwoman Taylor, absent; and Alderman Willis, yea. The matter having received the majority vote of the Board of Aldermen of the Town of Tunica, Mayor Cariker declared the motion carried and the Mayor and Board of Aldermen held a closed determination on the issue of whether an executive session is necessary. Mayor Cariker stated that the purpose for holding the executive session would be to discuss litigation update.

Based on this, Alderman Beach made the motion that the Mayor and Board of Aldermen hold an executive session to discuss, consider and act on the Executive Session matter. Alderman Graves seconded the motion. The matter was put to a vote with the results as follows: Alderman Graves, yea; Alderman Beach, yea; Alderman Dulaney, yea; Alderwoman Taylor, absent; and Alderman Willis, yea.

The matter having received the majority vote of the Board of Aldermen, the Mayor declared the same carried and the Board entered in to executive session to consider the Executive Session matter. Present during the executive session were the Mayor, the four Aldermen present, Town Attorney Chuck Graves and Town Clerk Celia Boren.

Town Clerk Boren left the meeting at 3:35.

Alderman Beach made the motion to leave executive session seconded by Alderman Graves. The vote was as follows: Alderman Graves, yea; Alderman Beach, yea; Alderman Dulaney, yea; Alderwoman Taylor, absent; and Alderman Willis, yea. The motion carried and the Board returned to open meeting.

Mayor Cariker announced that there was no action taken.

With no other business, Alderman Willis moved to adjourn, Alderman Dulaney seconded and the meeting adjourned at 4:00 p.m. this 6<sup>th</sup> day of February 2018.

**ATTEST:**

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**Celia Boren, Town Clerk**

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APPENDIX B – JANUARY CLAIMS  
APPENDIX C – TUNICA TIMES INVOICE  
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APPENDIX E – WATER ADJUSTMENTS**